In order to be able to draw up a quotation that is as suitable as possible for you, without obligation, we would like to ask you to complete this request for quotation. You can fill in this form digitally or by pen and return it by e-mail together with the requested attachments.

E-mail: info@htp-advies.nl

Tel.: 0031 487 - 510 696

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Company name** |  | | | |
| **Name contactperson** |  | | | |
| **Name authorised signer (if different from contact person)** |  | | | |
| **Adress** |  | | | |
| **Postcode - Location** |  | | | |
| **Telephone** |  | | | |
| **E-mail** |  | | | |
| **Chamber of Commerce nr.** | *Please enclose a (digital) copy of the Chamber of Commerce extract.* | | | |
| **VAT-number** |  | | | |
| **Company activities** | Trade  Production  Storage in bulk | Storage packed goods  Transport (road) bulk  Transport (road) packed goods | | Inland shipping  Transport by train  Other: |
| **Number of company locations** |  | | | |
| **Description products/services** | *Please provide a (short) description of the products/services you provide.* | | | |
| **Process description** | *Please provide a (short) description of your process.* | | | |
| **Number of products** | < 5 products  6 – 15 products  15 – 50 products  > 50 products | | **Total nr. of employees** |  |
| **Total nr. of employees within scope** |  |
| **Current certification** | Are you already certified or have you been? | | | Yes  No |
| If so, which standard(s) and certifying body:  *Please send a copy of this certificate(s) with this request for quotation.* | | | |
| **Requested service(s)** | Guidance for obtaining new certification  Guidance in maintaining existing certification  Posting of staff  Implementation of internal audit  Execution of supplier audit  Assistance with legislative/regulatory question(s)  Training, in the field of: | | | |
| **Desired standard** | GMP+ FSA  GMP+ FRA  ISO 9001  ISO 22000  FSSC 22000 | IFS  BRC  FCA  QS  HACCP (legal req.) | | ISCC  Skal  ISO 14001  Other: |
| **Manual** | Do you already have a quality manual?  *Please enclose the table of contents and some sample documents from this manual.* | | | Yes  No |
| Would you like to use your current quality manual as a basis or would you like a new manual in the design of HTP? | | | Current  Design HTP |
| (Desired) language of the manual? | | | English  Dutch  German  Other: |
| **Quotation certifying body(ies)** | Would you like to request a quotation from (a) certifying authority(ies) yourself, or would you like HTP to take care of this for you? | | | Do it ourselves  HTP |
| If you want HTP to take care of this for you, do you have a preference for a particular certification body? | | | Yes, namely:  No |