In order to be able to draw up a quotation that is as suitable as possible for you, without obligation, we would like to ask you to complete this request for quotation. You can fill in this form digitally or by pen and return it by e-mail together with the requested attachments.

E-mail: info@htp-advies.nl

Tel.: 0031 487 - 510 696

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| --- | --- |
| **Company name** |  |
| **Name contactperson** |  |
| **Name authorised signer (if different from contact person)** |  |
| **Adress** |  |
| **Postcode - Location** |  |
| **Telephone** |  |
| **E-mail** |  |
| **Chamber of Commerce nr.** | *Please enclose a (digital) copy of the Chamber of Commerce extract.* |
| **VAT-number** |  |
| **Company activities** | [ ]  Trade[ ]  Production[ ]  Storage in bulk  | [ ]  Storage packed goods[ ]  Transport (road) bulk[ ]  Transport (road) packed goods | [ ]  Inland shipping[ ]  Transport by train[ ]  Other: |
| **Number of company locations** |  |
| **Description products/services** |  *Please provide a (short) description of the products/services you provide.* |
| **Process description** |  *Please provide a (short) description of your process.* |
| **Number of products** | [ ]  < 5 products [ ]  6 – 15 products[ ]  15 – 50 products[ ]  > 50 products | **Total nr. of employees** |  |
| **Total nr. of employees within scope** |  |
| **Current certification** | Are you already certified or have you been?  | [ ]  Yes[ ]  No |
| If so, which standard(s) and certifying body:*Please send a copy of this certificate(s) with this request for quotation.* |
| **Requested service(s)** | [ ]  Guidance for obtaining new certification[ ]  Guidance in maintaining existing certification[ ]  Posting of staff [ ]  Implementation of internal audit[ ]  Execution of supplier audit[ ]  Assistance with legislative/regulatory question(s)[ ]  Training, in the field of: |
| **Desired standard** | [ ]  GMP+ FSA[ ]  GMP+ FRA[ ]  ISO 9001[ ]  ISO 22000[ ]  FSSC 22000 | [ ]  IFS [ ]  BRC[ ]  FCA[ ]  QS[ ]  HACCP (legal req.)  | [ ]  ISCC[ ]  Skal[ ]  ISO 14001[ ]  Other:  |
| **Manual** | Do you already have a quality manual?*Please enclose the table of contents and some sample documents from this manual.* | [ ]  Yes [ ]  No |
| Would you like to use your current quality manual as a basis or would you like a new manual in the design of HTP? | [ ]  Current[ ]  Design HTP |
| (Desired) language of the manual? | [ ]  English[ ]  Dutch[ ]  German[ ]  Other: |
| **Quotation certifying body(ies)** | Would you like to request a quotation from (a) certifying authority(ies) yourself, or would you like HTP to take care of this for you? | [ ]  Do it ourselves[ ]  HTP |
| If you want HTP to take care of this for you, do you have a preference for a particular certification body? | [ ]  Yes, namely:[ ]  No |